

COMMUNITY OF BURTON
Notice of Meeting of Community Council

Dear Sir/Madam

I hereby give you notice that the 2017 Annual General Meeting of the Community Council of the above-named Community will be held at THE JUBILEE HALL, HOUGHTON on Wednesday May 17th, 2017 at 7-00pm.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 9th day of May, 2017.

PETER HORTON
CLERK TO THE COUNCIL

AGENDA

- 1) Election of Chairman
- 2) Election of Vice-chairman
- 3) Appointment of Jubilee Hall representative
- 4) Report of 2016/17 Accounts
- 5) Discussion / updating of Community Risk Assessment
- 6) Discussion / updating of Community Asset register
- 7) Discussion / adoption of amended Community Standing Orders
- 8) Adoption of Members' Model Code of Conduct
- 9) Updating of Members' Register of Interests