

## **BURTON COMMUNITY COUNCIL**

**Minutes of the monthly meeting held in the Jubilee Hall, Houghton, and online via the Zoom videoconferencing platform, on Tuesday 3<sup>rd</sup> December 2024, 7pm.**

**Present:** Cllrs Derek Jones, Peter Griffiths, Nia Phillips, Laurence Price, Scott Sinclair, John Evans; County Councillor Danny Young; Peter Horton (Clerk).

**Apologies:** C'llrs Paddy McNamara, Robin Howells, Vicky White, Michael Davies, Fiona Hart.

The meeting was chaired by C'lr Scott Sinclair

### **Declarations of known interests**

None.

### **Opportunity for public representation on tabled agenda items**

There were no members of the public in attendance who wished to make representations.

### **Approval of minutes of the November 2024 monthly meeting**

The minutes were approved as written (proposer C'lr Derek Jones, seconder C'lr Peter Griffiths), and signed by the Chairman.

### **Matters arising**

**Dog fouling signage.** Signage with C'lr Nia Phillips, who would arrange for it to be put up at the Houghton Playing Field and Nill Crescent Community Garden.

**Burton Ferry Community Garden.** Arrangements for grounds maintenance to be discussed further in the spring.

**Community Council website.** The Clerk informed Members that arrangements were well in hand, with the new website due to be launched in the New Year. A three month overlap period with the existing website was anticipated. Members to forward photographs of themselves to the Clerk for inclusion on the website if they wanted them included.

### **Plans**

#### **Planning application consultations received**

**24/0751/PA** - Extension to west side; Site Address: Hill View, 17, Ashdale Lane, LLANGWM, Haverfordwest, Pembrokeshire, SA62 4NU – no comments.

#### **Planning consents notified**

**24/0617/PA** - Removal of part of existing dwelling and proposed extension and alterations; Site Address: The Dolphins, Barnlake Point, BURTON FERRY, Milford Haven, PEMBROKESHIRE, SA73 1PF

### **Correspondence**

01) Local resident – concerns over perceived problems at Kiln Park Burton Ferry, due to ongoing construction works – noted, and the Clerk had responded to explain that enforcement of the matters raised would be a P.C.C. matter, and recommending they contact P.C.C. directly with any concerns.

02) Henry Tufnell, M.P. – Initial response to messages sent about Withybush Hospital – Clerk to respond to invite him to the March meeting. Agenda item to be tabled for January, to discuss questions to ask him. Clerk to also inform the Welsh Government of the actions being taken.

03) P.C.C. – speed camera data – It was confirmed that P.C.C. would be downloading non-vehicle specific data from the signs, to inform their surveys into traffic speeds in the community. Clerk to ask them to share the data with B.C.C. on this occasion.

### **Accounts**

#### **Payments**

Clerk (salary October – December) : As per contract

H.M.R.C. (P.A.Y.E. tax) : As per contract

The above payments were approved by Members (proposer C’lir Laurence Price, seconder C’lir John Evans).

### **Discussion of assessment of situation at Barnlake Recreational Area, and how to proceed**

C’lirs Scott Sinclair and Laurence Price had visited the area, and had prepared a discussion document for review, based on their assessment of possible options in connection with the site. Copies of this were circulated to Members as a basis for discussion. It was noted that the site had deteriorated a lot, due to overgrowth, etc. The public right of way PP7/2 was seriously overgrown and obstructed. The site was confirmed as being in P.C.C. ownership. It was viewed as being a potential community asset, though with much work being necessary to bring it up to an acceptable usable standard. If any actions should be planned, Members felt that prior consultation with Barnlake residents would be important. It was mentioned that boundaries of the areas concerned would need to be confirmed accurately, and ongoing maintenance of any areas taken on by the community council would need to be carefully considered.

Members were in agreement that further feasibility and investigative work was needed before any decisions on the best way forward were agreed. They were also in agreement that Barnlake residents should be consulted in due course.

Clerk to ask P.C.C. to clear the right of way PP7/2, to make it suitable for use.

C’lir Scott Sinclair undertook to post information regarding the matter on the community Facebook page, and to invite responses. He also undertook to amend the discussion document to pass to Clerk for placing on the Community Council webpage.

### **Discussion of Independent Remuneration Panel for Wales determinations on optional expenses to be paid to Members in 2025/26 financial year**

Members resolved to maintain the same approach as that taken for 2023/24, i.e. to retain the right to pay any or all optional allowances if deemed appropriate (proposer C’lir Derek Jones, seconder C’lir Laurence Price).

### **Any necessary discussion / updates on future community events**

**Carols around the Christmas tree.** C’lir Nia Phillips confirmed that arrangements were in hand for the event scheduled for 5-30pm on Saturday December 21<sup>st</sup>. The arrangements would be similar to those for 2023. Two gazebos would be erected in case of rainy weather. Volunteers were sought to lead the carol singing.

**Calendar events for 2025.** These would be arranged event by event, as commitment and detailed organisation a long time in advance was difficult.

### **Any other business**

**January meeting date.** It was agreed to hold the January 2025 monthly meeting on Wednesday 8<sup>th</sup> January if the Clerk was able to alter other commitments for that day. If that was not possible, Members agreed to cancel the January meeting, and hold matters for discussion in February.

**Houghton bus shelter.** Grounds maintenance around the bus shelter to be placed on next meeting agenda for discussion.

The meeting ended at 7-50pm. Next meeting to be held at 7pm on 8<sup>th</sup> January 2025.