

BURTON COMMUNITY COUNCIL

Minutes of the monthly meeting held at the Jubilee Hall, Houghton on Wednesday 28th June, 2017

Present: Cllrs Paddy McNamara, Michael Pettit, Laurence Price, Derek Jones, Alun Williams, Iain Wood, John Mathias; Peter Horton (Clerk).

Apologies: C'llrs Scott Sinclair, Nia Phillips; County Councillor Rob. Summons.

Retrospective apologies were offered by C'llr John Mathias for his non-attendance at the May monthly meeting and 2017 A.G.M., and this was accepted by Members.

Declarations of known interests

None.

Minutes of 2017 A.G.M.

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C'llr Alun Williams, seconder C'llr Derek Jones).

Minutes of May 2017 monthly meeting

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C'llr Laurence Price, seconder C'llr Alun Williams).

Matters Arising

Community Governor. Members were informed that Mrs. Price had not been in a position to take up the nomination. Matter left in abeyance.

Hill Mountain footpath. A further reply had been received from P.C.C., and this was read to Members. C'llr Michael Pettit mentioned the ongoing need for a footpath to be provided as far as Bowling's Corner. Clerk to reply to P.C.C., expressing the hope that funds could be found to carry out the needed improvements to the existing footpath section, and asking for consideration to extending the footpath as far as Bowling's Corner. Letter to mention proposed further development in Houghton, which will inevitably increase pedestrian and vehicular traffic in the area. Letter to also express the hope that it will not take a serious accident to prompt the work to be carried out.

Leek Field. Clerk to send a letter to Mr. Peter Griffiths, 4, Bowling's Corner, SA73 1ND, to inform him of the actions taken following his telephone call to the Clerk regarding problems with mud on the road outside the field.

Planning

Applications

17/0151/PN (Proposed base station installation, Honeyhook Farm, Butterhill, Llangwn, Pembrokeshire, SA62 4JR) – no comments.

17/0227/PA (1st floor extension above garage, Smugglers Rest, Kiln Park, BURTON FERRY, Milford Haven, Pembrokeshire, SA73 1NY) – no comments.

NP/17/0243/S73 (extension to potato shed, Benton Farm, Rhooseferry Road, Burton SA73 1PE) - no comments. Members noted that the consent had subsequently been granted.

Consents issued (for information only)

NP/17/0058/FUL (Dwelling, plot Adjacent to Apple Tree Cottage, 64 Port Lion, Llangwm SA62 4JT).

NP/17/0243/S73 (Proposed base station installation, Honeyhook Farm, Butterhill, Llangwn, Pembrokeshire, SA62 4JR).

Refusals issued (for information only)

16/1304/PA (Detached dwelling (Outline with access, layout and scale for consideration) - The Rafters, Ashdale Lane, LLANGWM, Haverfordwest, Pembrokeshire, SA62 4NU)

Correspondence

- 1) P.C.N.P.A. – Notification of publication for consultation of L.D.P. pre-deposit proposals document – noted.
- 2) P.C.C. - Speed survey results from Hill Mountain – C’lir Alun Williams was not convinced of the accuracy of the figures supplied, especially given the apparent lack of data on overnight traffic. It was noted that either the equipment had been inoperative between 19-00 and 06-00, or the figures for this period appeared to have been ignored. Clerk to write asking for full figures to include overnight figures, or a re-survey. Request to raise questions over the apparent maximum recorded speed of 56mph, as Members felt this to be inaccurate.
- 3) P.C.C. – Reply to query over traffic problems at junction of New Wells Road and Ashdale Lane – Members were somewhat unconvinced of the merits of merely hatching lines onto the road surface. Clerk to respond to P.C.C., accepting the recommendation for hatching, but asking for the unofficial parking area on the opposite side of the road to be removed by raising verge to eliminate it. It was felt by Members that this could help, as cars parking in this area protrude out into the road, thus worsening the problem.
- 4) C’lir Alun Williams – report on condition of Sardis Bus shelter – Members discussed the options for addressing the problem with the shelter, which was generally acknowledged to be in poor condition, and not particularly visually Attractive. It was agreed that C’lir Iain Wood would obtain quotations for (a) hacking off and re-rendering the shelter, and (b) completely demolishing it. Clerk to tabulate the overall cost of providing the Bowling’s Corner shelter, with a view to assessing the likely cost of providing a similar type of shelter at Sardis. Matter to be placed on July agenda for further discussion.

Accounts

Payments

Clerk (for work carried out on Risk assessment)	:	£108-87
H.M.R.C. (P.A.Y.E. tax)	:	£168-16

Income

VAT return	:	£369-91
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The above items were agreed by Members (proposer C’lir Alun Williams, seconder C’lir Laurence Price).

Discussion of works needed on playing field

Car park. Members noted that this was now being used well. The Cricket Club had now said they will not be in a position to cut the grass. However, they had offered to arrange for their contractor to carry it out at a cost of £50 every three weeks. Clerk to write to the Jolly Sailor accepting the price from their contractor for cutting every three weeks up until the end of September, and asking them to make the arrangements accordingly.

Fence. C’lir Paddy McNamara informed Members that it would cost in the region of £1300 - £1400 to put up a post and rail fence, with vehicular and pedestrian access. It was arranged that C’lir Paddy McNamara would obtain detailed quotations for this work prior to the July meeting.

Cricket nets. Clerk to request a quotation from One Stop Property Development Ltd. to clear the area around the nets and the corner of the field behind them. C’lr Laurence Price offered to meet the contractors there if necessary, to show them the exact extent of work required.

Discussion of possible bus shelter provision at Burton Ferry / Barnlake

The Clerk informed Members that P.C.C. had indicated that they were looking at a possible bus stop provision at Barnlake, in conjunction with other works being carried out at Waterloo Hill, Pembroke Dock. Members were encouraged by this news, though it was recognised that no definite undertaking had been provided, and it was understood to be budget-dependent. Clerk to send letter to P.C.C., thanking them for looking at the matter, and expressing hope that the work would actually materialise.

Discussion of replacement of information board at Houghton Green

C’lr Laurence Price had obtained a draft map. This was shown to Members. C’lr Price was currently in discussions with officers of P.C.C. to obtain further up to date information to include on the map. C’lr Laurence Price to continue with this as necessary.

Discussion of provision of suitable commemorative plaque or similar for Terry Morgan

C’lr Derek Jones had obtained a requested wording for the plaque from Mrs. Pat Morgan. Members were happy to accept this. C’lr Derek Jones to obtain the necessary plaque in conjunction with C’lr Nia Phillips.

Discussion of pond maintenance, Church Road

Members had been provided in advance of the meeting with a map indicating the extent of common land in this area. Clerk to write to the Church authorities expressing concerns over the condition of their boundary wall. Clerk to contact One Stop Property Developments Ltd. to request a price for grounds maintenance in the area around the pond. C’lr John Mathias offered to meet the contractors to explain the exact extent of work required, and to give the go-ahead for the work if the quotation appeared to be reasonable. Matter to be placed on July agenda for any necessary follow-up discussion.

Discussion of co-option of two new Council Members

After some discussion, Members agreed to defer this matter until July. Clerk to send a holding message to all four candidates to inform them of this. Matter to be placed on July agenda for further discussion.

Discussion of risk assessment

Members discussed the matters arising from the risk assessment carried out by the Clerk. The following actions were agreed pursuant to this :

Bowlings corner noticeboard lock. C’lr Iain Wood to repair / ease as necessary. .

Seat, Houghton Playing Field. C’lr Iain Wood to stain as necessary.

Cricket nets. Needed actions covered in ‘Discussion of works needed on playing field’ above.

Roller. Clerk to ask Cricket Club if it is ok to remove the roller.

Proposed boundary fencing. Actions covered in ‘Discussion of works needed on playing field’ above.

Houghton Playpark fenceposts. Replacement / repair to be included in work to provide new fence to entranceway of Playing Field. C’lr Paddy McNamara to co-ordinate this.

Houghton Playpark picnic bench. C’lr Laurence Price to arrange a replacement picnic bench.

Jubilee hall noticeboard lock. C’lr Iain Wood to repair / ease as necessary.

Houghton bus shelter repainting of fascias. Left in abeyance for the time being.

Burton Ferry noticeboard. Actions to be placed on agenda for July to discuss in detail.

Burton Ferry, repairs to picnic bench and seats. C'llr Laurence Price to arrange necessary work.

Barnlake Community area clearance. Clerk to request a quotation from One Stop Property Developments Ltd., to carry out this work, and put them in touch with C'llr Laurence Price to discuss the exact extent of works required.

Following the risk assessment, it was confirmed that the Community Asset Register had been updated to reflect the assets held. Members asked that the seat on the common land at Houghton should be added to the register. Clerk to arrange this. It was also agreed that the Clerk should arrange to update the insurance cover as necessary, to reflect the current assets held, and their value, including the values of the various items of play equipment in the Houghton Playpark.

Any other business

Provision of concrete plinth for community seat by the Jolly Sailor. Matter to be placed on agenda for discussion in July.

Public Forum

There were no members of the public in attendance.

The meeting ended at 8-50pm. Next meeting, Wednesday 26th July 2017