

BURTON COMMUNITY COUNCIL

Minutes of the monthly meeting held online on Wednesday 14th July 2021, 7pm.

Present: Cllrs Robin Howells, John Evans, Derek Jones, Nia Phillips, Scott Sinclair, Vicky White, John Mathias; Peter Horton (Clerk).

Apologies: C'llrs Paddy McNamara.

Declarations of known interests

C'lr John Mathias declared a personal and prejudicial interest in the planning application ref. 21/0305/PA, as a neighbour of the applicant.

Approval of minutes of the June 2021 monthly meeting

The minutes were approved as written (proposer C'lr Robin Howells, seconder C'lr Derek Jones).

Matters Arising

Potholes. Members reported potholes still outstanding in Burton at the junction of the main road with Church Road; opposite Shioya, Burton; down Rhooseferry Lane; and by the bus stop in Hill Mountain. Clerk to report these again, and ask for a likely timescale for them to be addressed.

Sardis Planning Enforcement. The Clerk updated Members on the situation. Planning Enforcement was having to prioritise the more urgent and important cases, due to workload and staffing issues. For this reason, it was not thought likely that there would be any significant development in this case for some time to come.

Information Board, Houghton Green. C'lr Paddy McNamara had informed the Chairman that this was now complete and in situ.

Houghton Playpark. C'lr Paddy McNamara had reported that the work arranged had all been completed, including the fencing work.

Annual meeting with Clerk. In hand with the Chairman and vice-Chairman.

Land at Hill Crescent. P.C.C. had indicated that a response would be forthcoming by end of July.

Speed activated signage cleaning. All arranged now with Spencer Jones to clean all three signs twice yearly.

Drain outside Trinity House. No update had been received by Clerk. Clerk to chase up again.

Pizza in car park. Members were concerned at the car park being used for eating pizzas, with tables and chairs being set out there, and limiting the space available for parking. Clerk to contact them to ask them to avoid placing tables and chairs in the car park, and encourage people to eat them in the field.

Plans

Applications

21/0221/PA – Outline planning application for a detached dwelling; Site Address: Plot 10, Hawn Lake, Burton, Milford Haven, SA731LW – No comment.

21/0246/PA - Residential development of 3 two storey dwelling and associated works
Site Address: Land adjacent to Lawnswood, School Road, Houghton, Milford Haven, SA73 1NN – No comment.

21/0293/PA - Proposal: Proposed roofing over of existing dairy cattle yard; Site Address: Mead Lodge, Burton Road, HOUGHTON, Milford Haven, Pembrokeshire, SA73 1NS – No comment.

21/0305/PA - Proposal: Removal of condition 2 of outline planning permission (ref: D2/82/123) & reserved matters (ref: D2/82/609) (Agricultural Occupancy) – No comment. [NOTE – C’lir John Mathias had declared a personal and prejudicial interest in this application, as a neighbour of the applicant, but did not need to leave the room as there was no discussion on the application].

21/0239/PA - Proposed steel framed implement storage shed & sand arena; Site Address: Robin Hill, 15, Ashdale Lane, LLANGWM, Haverfordwest, Pembrokeshire, SA62 4NU – No comment.

Consents issued

21/0154/PA - Change of use of existing residential annexe into a self-contained holiday let unit; Site Address: THE ANNEX, 2, Elidyr Park, LLANGWM, Haverfordwest, SA62 4NW

20/0984/PA - Erection of log store; The Bungalow, Oxland Lane, Burton, Milford Haven, Pembrokeshire, SA73 1LG

21/0150/PA - Proposed replacement house and detached garage/workshop. Alteration & extension of site curtilage; Roseleigh, 3, Ashdale Lane, LLANGWM, Haverfordwest, Pembrokeshire, SA62 4NU

Correspondence

- 1) Hywel Dda Health Board – Holding reply to letter sent regarding services at Withybush Hospital – noted.
- 2) Helen McLeod-Baikie, P.C.C. – Holding reply to message asking for progress on lease for land adjacent to Hill Crescent – noted.
- 3) P.C.C. – Notification of opening of bid window for Community Works grant scheme – Clerk to put in an application for the Sardis Bus shelter path and bollards with £1000 contribution being offered from Burton Community Council towards the cost of the works (proposer C’lir John Evans, seconder C’lir Scott Sinclair).
- 4) B.J.H.C. – Request for consideration of grant towards Wednesday Afternoon Club – dealt with in ‘Accounts’ below.
- 5) Emrys Llewellyn, P.C.C. – Message confirming that refreshing of road markings around junction in Burton Ferry, and at the junction of Vale Road and Main Road by Houghton Playpark, are now included in their schedule of works – noted.
- 6) Spencer Jones – Confirmation of quotation for cleaning of speed-activated signs – noted.
- 7) Rachel Carter, O.V.W. – Message of introduction as their Places for Nature Officer – noted.
- 8) Suzanne Davies – Concerns over speeding in Houghton / Hill Mountain – Matter to be discussed in a all-encompassing discussion of traffic-related problems in the community, to be tabled for the September meeting. Clerk to send holding reply in the meantime.
- 9) Peter Griffiths – Concerns over speeding along road in the vicinity of Bowling’s Corner – Matter to be discussed in a all-encompassing discussion of traffic-related problems in the community, to be tabled for the September meeting. Clerk to send holding reply in the meantime.
- 10) Philippa Pearson – Concerns over speeding in Burton – Matter to be discussed in a all-encompassing discussion of traffic-related problems in the community, to be tabled for the September meeting. Clerk to send holding reply in the meantime.
- 11) Mary Taylor – Concerns over speeding in New Wells Road and Ashdale Lane – Matter to be discussed in a all-encompassing discussion of traffic-related problems in the community, to be tabled for the September meeting. Clerk to send holding reply in the meantime.
- 12) Fiona Hart – Concerns over speeding issues in Houghton - Matter to be discussed in a all-encompassing discussion of traffic-related problems in the community, to be tabled for the September meeting. Clerk to send holding reply in the meantime.

- 13) P.C.C. – Notification of temporary toilet closure at Burton Ferry due to a water leak – noted.
- 14) Fiona Hart – Application to join Community Council – dealt with in agenda item below.
- 15) W.G. – Consultation on Clerk qualifications for councils wishing to achieve General Power of Competence status – noted.
- 16) P.C.C. – Notification that no election has been requested in connection with the open vacancy, and request for the vacancy to be filled by co-option as soon as possible – dealt with in agenda item below.
- 17) P.C.N.P.A. – Consultation on future of National Park – Matter left for personal responses to be made by those Members wishing to do so.
- 18) Samantha Brown – Confirmation of insurance for bouncy castle for use on playing field – noted.
- 19) Bevan Lawncare – quotations for grass-cutting and work at bus shelters – Members accepted the quotation (proposer C’llr John Mathias, seconder C’llr Scott Sinclair). Clerk to let C’llr Paddy McNamara and the contractor know of the decision made.
- 20) Adam Picton-James – concerns over pavement parking, Burton – Matter to be discussed in a all-encompassing discussion of traffic-related problems in the community, to be tabled for the September meeting. Clerk to send holding reply in the meantime.
- 21) O.V.W. – Letter about Operation London Bridge – Clerk to retain on file.
- 22) Bob Guy – Letter of resignation from Community Council – noted.
- 23) Alan Thomas – Speeding in Burton / Burton Ferry - Matter to be discussed in a all-encompassing discussion of traffic-related problems in the community, to be tabled for the September meeting. Clerk to send holding reply in the meantime. In meantime Clerk to contact Darren Thomas of P.C.C. to ask for advice on how best to proceed (proposer C’llr Robin Howells, seconder C’llr John Evans).

Accounts

Quarterly budget review.

Members considered the quarterly budget statement provided by the Clerk. No comments or queries were made.

Payments

George Bevan (grass-cutting) : £220-00

The above payment was approved by Members (proposer C’llr Robin Howells, seconder C’llr Vicky White).

Charitable donations

Members approved the following charitable donations :

Wales Air Ambulance	:	£100
Paul Sartori Foundation	:	£ 50
Hope Therapy Centre	:	£100
Cruse Bereavement Care	:	£ 50
St. Mary’s Parents & Toddlers Group	:	£150
Pembs Y.F.C.	:	£ 50
Sandy Bear	:	£ 50
D.P.J. Foundation	:	£ 50
Burton Church (for graveyard maintenance)	:	£150
Sardis Chapel (for graveyard maintenance)	:	£ 50

The above charitable donations were approved by Members (proposer C’llr Derek Jones, seconder C’llr John Evans). C’llr John Evans undertook to try and get a contact name and address for the Clerk to send the cheque for Sardis Chapel grass-cutting.

Discussion of Proposed projects at Burton picnic area and Houghton playpark

C'lr Scott Sinclair reported to Members on the current state of play. It had been recommended that the Houghton Playpark element of the scheme was now excluded, due to there being no detailed proposal on the table for this site. Regarding the Burton Ferry picnic area, modest improvements were being recommended, rather than a major re-work of the area.

Members were happy for the Enhancing Pembrokeshire grant application to proceed as per proposals outlined by C'lr Scott Sinclair (proposer C'lr Derek Jones, seconder C'lr John Evans). It was agreed that the level of match-funding to be offered by the Community Council was likely to be around 1/3 of the total scheme cost. However, it was left for the exact amount to be finally agreed in the September meeting, once detailed figures were available.

In order to demonstrate public consultation on the proposals, Clerk to place notices in the Community noticeboards / webpage when these had been prepared.

Discussion of open vacancy on Community Council

Members voted to co-opt Fiona Hart to the Community Council (proposer C'lr Derek Jones, seconder C'lr John Mathias). Clerk to contact her, and complete the administrative aspects of the co-option.

Clerk to commence the process for replacement of Bob Guy, following his resignation.

Discussion of Ash dieback on Community owned / controlled land

Members felt it was important to get someone in, get a proper report done, and a quotation for any work needed. Clerk to ask C'lr Paddy McNamara if he knew anyone who could do this, and if so to arrange an inspection, inspection report, and quotation for any work required (proposer C'lr Robin Howells, seconder C'lr John Mathias).

Discussion of grass-cutting arrangements at Houghton Playing Field

Members were content that arrangements were now in place.

Discussion of grass-cutting on common land, Houghton

Clerk to consult with Common Land Officer about the legalities of arranging regular grass-cutting on this area. Matter to be placed on agenda for discussion in September.

Discussion of faded road markings at junction of Vale Road and Main Road

Members noted that this was now in hand with P.C.C.

Any other business

Future meetings. September meeting to be on Zoom at 6pm. Also, meetings over the subsequent autumn / winter period to possibly be online, but this to be kept under review.

Electric organ. C'lr John Evans advised Members that the organ currently in the Village Hall was now surplus to requirements, and available free to anyone who wanted it.

The meeting ended at 8-55pm. Next meeting to be held at 6pm on Wednesday 1st September 2021.