

**COMMUNITY OF BURTON**  
Notice of Meeting of Community Council

Dear Sir/Madam

I hereby give you notice that a meeting of the Community Council of the above-named Community will be held on Wednesday 2<sup>nd</sup> November 2022 commencing at 7pm.

The meeting will be held in the Jubilee Hall, Houghton. Access will also be possible online, using the Zoom video-conferencing platform. The code and password for this meeting will be as advised by email, or obtainable from the Clerk on request. Please note that, as per the provisions of the Local Government and Elections (Wales) Act 2021, members of the public are entitled to attend this meeting, and may obtain the access codes and passwords from the Clerk on request, by telephoning 01437 731713 or emailing at [burtoncommunitycouncil@gmail.com](mailto:burtoncommunitycouncil@gmail.com) .

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 25<sup>th</sup> day of October 2022.

**PETER HORTON**  
CLERK TO THE COUNCIL

**AGENDA**

- 1) Apologies
- 2) Declaration of known interests
- 3) Opportunity for public representation on tabled agenda items
- 4) Approval of minutes of October 2022 monthly meeting
- 5) Matters arising
- 6) Plans
- 7) Correspondence
- 8) Accounts
- 9) Discussion of progress on proposed project at Houghton Play area and adjacent wooded area
- 10) Discussion of arrangements for planting of commemorative tree for Queen's Platinum Jubilee, and associated plaque
- 11) Discussion of protocol for December agenda item to pose questions to Hywel Dda Health Board representatives
- 12) Any other business